

Northern Crafts 2020- General terms and conditions

Please read and accept before booking any events

At booking:

- All **events require payment of a booking fee**. The normal booking fee per event is £10. The booking fee forms part of the overall stall fee stated. Provisional bookings are not confirmed until the booking fee has been received.
- A provisional booking may be **held for 5 days** from requesting the table to allow payment to reach us, however at busy times bookings are taken on a first to pay basis. To secure a table we recommend BACS payment at the same time as the booking request to avoid disappointment.
- All booking fees are **non-refundable and non-transferable**, unless an event is cancelled directly by us, for example but not limited to, if insufficient bookings were taken for the event to be viable. **If an event is cancelled for reasons beyond our control, bookings fees are non-refundable in all cases.** In such cases, for example but not limited to; sudden venue closure, restrictions on public movement or gatherings, dangers to public health, severe flooding or fire damage at a venue, civil unrest, natural disasters.
- For cancellations beyond our control (which may lead to Frustration of Contract), any fee paid above the initial booking fee (the balance payment) will be credited to future events.
- Any refunds made as a result of cancellations as a direct result of us will be made by BACS. To issue a refund we will require your bank details.
- Full payment for fairs is required **2 weeks prior** to the event. After this point if you cancel your stall, the stall fee is **non-refundable**. When the balance is not paid within this period, your table may be resold and you will **forfeit your booking fee** and place at the fair. Cancellations made within this 2 week period are still liable for full payment.
- Any requests for particular places at a venue will be considered, but cannot be guaranteed. We will however try to accommodate requests if possible.

At Fairs:

- **An event may be ended at any point during the day in the interests of public safety. In this case stall fees are non-refundable.**
- Tables are allocated in advance.
- Tables approximately 5/6ft by 2/3ft are provided along with 2 chairs. You will need to bring your **own table covers**.
- You **may or may not** be able to place your own small table/display unit in front or to the side of your allocated stall. Please be considerate if using additional tables/displays and ensure access to adjacent stalls is maintained. The amount of

space available varies from one event to another. At busy fairs, especially at Christmas, **room for extra displays may not be available**. In this case you may want to consider hiring an extra table if you require more display space.

- Please **do not leave any rubbish** behind at the venue at the end of the fair.
- In venues where electricity is available, venues may ask stall holders for an up to date PAT certificate for their appliances. If you **require electricity** please make sure you mention this on your booking form. Electricity cannot be guaranteed.
- Northern Crafts has **Public Liability Insurance** for its events but this does not cover individual stall holders or their products. Stall holders may be asked on the day to sign a disclaimer if they do not have their own insurance cover (recommended).
- If you are unable to attend on the day please contact me by phone, text message or voicemail if necessary, so that I can reallocate the tables.
- Please **do not start to pack away your stall until the published end time** of the fair/market. Doing so may result in cancellation of future bookings.